

CITY OF MINCO, OKLAHOMA

ANNUAL BUDGET

FY JULY 2024 – JUNE 2025

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CITY OF MINCO, OKLAHOMA

ANNUAL BUDGET

FY JULY 2024 – JUNE 2025

**CITY OF MINCO
FY JULY 2024 – JUNE 2025
ANNUAL BUDGET**

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CITY OF MINCO

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CITY OF MINCO BUDGET MESSAGE

FY JULY 2024 – JUNE 2025

June 4, 2024

To the citizens of Minco, Oklahoma

The attached proposed budget reflects my estimates of the City's anticipated revenues and expenditures for the fiscal year 2024-2025 (FY 2025). The financial information presented with the proposed budget represents the actual audited revenues and expenditures for the fiscal year 2022-2023 (FY 2023); the unaudited estimated actual revenues and expenditures for the fiscal year 2023-2024 (FY 2024); and for comparison purposes the budgeted revenues and expenditures for FY 2024.

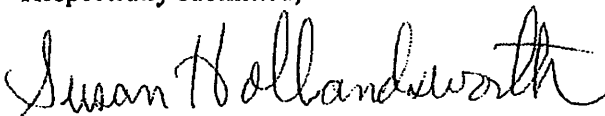
Overall Budget Objectives:

In developing the proposed budget, I considered the City's revenues and expenditures for the current and previous two years. I also sought to achieve the following objectives:

- To provide a balanced budget
- To operate efficiently as possible.
- To provide quality services to the citizens.
- To continue to strive for equitable allocation of resources to all departments.

The proposed budget presented to you is a balanced budget prepared in accordance with the Oklahoma Municipal Budget Act in Title 11 of the Oklahoma Statutes.

Respectfully submitted,



Susan Hollandsworth
Mayor



Brenda Pitcher
City Clerk

**CITY OF MINCO, OKLAHOMA
RESOLUTION NO. 2024-06**

**A RESOLUTION APPROVING THE CITY OF MINCO, OKLAHOMA BUDGET FOR
THE FISCAL YEAR 2024-2025 AND ESTABLISHING BUDGET AMENDMENT
AUTHORITY**

WHEREAS, The City of Minco, OK has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and

WHEREAS, The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2025 (FY 2024-2025) consistent with the Act; and

WHEREAS, The Act in section 17-215 provides for the chief executive office of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

WHEREAS, The budget has been formally presented to the Minco City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

WHEREAS, The Minco City Council has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF MINCO, OKLAHOMA:**

SECTION 1. The City Council of the City of Minco does hereby adopt the FY 2024-2025 Budget on the 4th day of June 2024 with total resources available in the amount of \$3,754,121 and total fund/departmental appropriations in the amount of \$1,337,795. Legal appropriations (spending/encumbering limits) are hereby established as follows:

General Fund:

General Government	\$269,169
Police	420,867
Fire	20,400
Parks	82,000
Municipal Court	18,210
Code Enforcement	58,767
First Responders	1,200
Planning Commission	2,000
Transfers Out	412,500

Street & Alley Fund:	
Streets	\$19,500
Cemetery Operations:	
Cemetery	8,200
Cemetery Perpetual Care/Cemetery Care Fund:	
Cemetery	20,000
Armory Fund:	
Armory	4,982

SECTION 2. The Minco City Council does hereby authorize the City Mayor to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2024-2025, from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the City Council.

SECTION 3. All supplemental appropriations or decreases in the total appropriation of a fund shall be adopted at a meeting of the Minco City Council and filed with the State Auditor and Inspector.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF MINCO THIS 4th DAY OF JUNE, 2024.

ATTEST:

Mayor

City Clerk

**CITY OF MINCO, OKLAHOMA
RESOLUTION NO. 2024-07**

**A RESOLUTION APPROVING THE MINCO MUNICIPAL AUTHORITY BUDGET FOR
THE FISCAL YEAR 2024-2025 AND ESTABLISHING BUDGET AMENDMENT
AUTHORITY**

WHEREAS, The Minco Municipal Authority has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and

WHEREAS, The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2025 (FY 2024-2025) consistent with the Act; and

WHEREAS, The Act in Section 17-215 provides for the chief executive office of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

WHEREAS, The budget has been formally presented to the Trustees of the Minco Municipal Authority at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

WHEREAS, The Minco City Council has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

**NOW, THEREFORE, BE IT RESOLVED BY THE TRUSTEES OF THE MINCO
MUNICIPAL AUTHORITY:**

SECTION 1. The Trustees of the Minco Municipal Authority do hereby adopt the FY 2024-2025 Budget on the 4th day of June 2024, with total resources available in the amount of \$8,002,049 and total fund/departamental appropriations in the amount of \$6,881,666. Legal appropriations (spending/encumbering limits) are hereby established as follows:

Minco Municipal Authority:	
Administration	\$ 558,569
Water Treatment	3,648,019
Sewer	2,350,078
Sanitation	241,000
Transfers Out	84,000

SECTION 2. The Trustees of the Minco Municipal Authority do hereby authorize the Mayor to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2024-2025, from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the Trustees of the Authority.

SECTION 3. All supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the Trustees of the Minco Municipal Authority and filed with the State Auditor and Inspector.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF MINCO THIS 4th DAY OF
JUNE, 2024.

Mayor

ATTEST:

City Clerk

BUDGET SUMMARY

**CITY OF MINCO
COMBINED BUDGET SUMMARY
FY JULY 2024 - JUNE 2025**

	GENERAL FUND	SPECIAL REVENUE FUNDS	ENTERPRISE FUND	TOTALS
ALL BUDGETED FUNDS:				
BEGINNING FUND BALANCE - ESTIMATED	\$ 1,889,784	\$ 510,837	\$ 1,335,641	\$ 3,736,262
RESOURCES:				
TAXES	852,000	-	-	852,000
INTERGOVERNMENTAL	27,500	16,000	-	43,500
CHARGES FOR SERVICES	-	14,000	1,133,400	1,147,400
FINES & FORFEITURES	270,700	-	-	270,700
INTEREST	12,000	10,600	8,500	31,100
DONATIONS	-	2,000	-	2,000
MISCELLANEOUS	43,000	20,300	12,000	75,300
GRANT REVENUE	-	-	2,100,008	2,100,008
LICENSES AND PERMITS	1,400	-	-	1,400
LOAN PROCEEDS	-	-	3,000,000	3,000,000
TRANSFERS IN	84,000	-	412,500	496,500
TOTAL RESOURCES	1,290,600	62,900	6,666,408	8,019,908
TOTAL AVAILABLE FOR APPROPRIATIONS	3,180,384	573,737	8,002,049	11,756,170
APPROPRIATIONS:				
GENERAL GOVERNMENT	269,169	-	-	269,169
POLICE	420,867	-	-	420,867
FIRE	20,400	-	-	20,400
PARKS	82,000	-	-	82,000
MUNICIPAL COURT	18,210	-	-	18,210
CODE ENFORCEMENT	58,767	-	-	58,767
FIRST RESPONDERS	1,200	-	-	1,200
PLANNING COMMISSION	2,000	-	-	2,000
STREETS	-	19,500	-	19,500
CEMETERY	-	28,200	-	28,200
ARMORY	-	4,982	-	4,982
MMA ADMINISTRATION	-	-	558,569	558,569
WATER TREATMENT	-	-	3,648,019	3,648,019
SEWER	-	-	2,350,078	2,350,078
MMA OPERATIONS - SANITATION	-	-	241,000	241,000
TRANSFERS OUT	412,500	-	84,000	496,500
TOTAL APPROPRIATIONS	1,285,113	52,682	6,881,666	8,219,461
ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED	\$ 1,895,271	\$ 521,055	\$ 1,120,383	\$ 3,536,709

A public hearing on the FY 24/25 City of Minco budget will be held at 6:00 pm on June 4, 2024 at the Minco City Hall for the purposes of discussing and developing the City budget for the fiscal year beginning July 1, 2024. The public hearing is open to the public and citizen comments on the proposed budget will be welcome. A copy of the proposed FY July 2024 - June 2025 budget is available for review in the office of the City Clerk.

**CITY OF MINCO
GENERAL FUND BUDGET SUMMARY
FY JULY 2024 - JUNE 2025**

GENERAL FUND:

BEGINNING FUND BALANCE - ESTIMATED \$ 1,889,784

RESOURCES:

TAXES	852,000
INTERGOVERNMENTAL	27,500
CHARGES FOR SERVICES	-
FINES & FORFEITURES	270,700
INVESTMENT INCOME	12,000
MISCELLANEOUS	43,000
LICENSES AND PERMITS	1,400
TRANSFERS IN	84,000

TOTAL RESOURCES 1,290,600

TOTAL AVAILABLE FOR APPROPRIATIONS 3,180,384

APPROPRIATIONS:	PERSONAL SERVICES	MATERIALS & SUPPLIES	OTHER SERVICES & CHARGES	CAPITAL OUTLAY	DEBT SERVICE	OPERATING TRANSFERS	
GENERAL GOVERNMENT	\$ 70,269	\$ 35,900	\$ 161,000	\$ 2,000	\$ -	\$ -	269,169
POLICE	297,667	82,000	21,200	20,000	-	-	420,867
FIRE	1,300	13,300	5,800	-	-	-	20,400
PARKS	-	6,000	-	76,000	-	-	82,000
MUNICIPAL COURT	14,210	-	4,000	-	-	-	18,210
CODE ENFORCEMENT	49,067	7,700	2,000	-	-	-	58,767
FIRST RESPONDER	-	-	1,200	-	-	-	1,200
PLANNING COMMISSION	-	2,000	-	-	-	-	2,000
TRANSFERS OUT	-	-	-	-	-	412,500	412,500
TOTAL APPROPRIATIONS	<u>\$ 432,513</u>	<u>\$ 146,900</u>	<u>\$ 195,200</u>	<u>\$ 98,000</u>	<u>\$ -</u>	<u>\$ 412,500</u>	<u>1,285,113</u>

ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED \$ 1,895,271

CITY OF MINCO
SPECIAL REVENUE FUNDS BUDGET SUMMARY
FY JULY 2024 - JUNE 2025

SPECIAL REVENUE FUNDS:	STREET & ALLEY	CEMETERY OPERATIONS	CEMETERY CARE FUND	ARMORY FUND	CEMETERY PERPETUAL CARE FUND	TOTALS
BEGINNING FUND BALANCE - ESTIMATED	\$ 46,373	\$ 173,422	\$ 69,039	\$ 68,450	\$ 153,553	\$ 510,837
RESOURCES:						
TAXES	-	-	-	-	-	-
CHARGES FOR SERVICES	-	13,000	1,000	-	-	14,000
DONATIONS	-	2,000	-	-	-	2,000
INTERGOVERNMENTAL	16,000	-	-	-	-	16,000
MISCELLANEOUS	4,000	4,300	-	12,000	-	20,300
INTEREST	200	10,000	-	400	-	10,600
TRANSFER IN	-	-	-	-	-	-
TOTAL RESOURCES	20,200	29,300	1,000	12,400	-	62,900
TOTAL AVAILABLE FOR APPROPRIATIONS	66,573	202,722	70,039	80,850	153,553	573,737
APPROPRIATIONS:						
STREET - MATERIALS AND SUPPLIES	18,500	-	-	-	-	18,500
STREET - OTHER SERVICES AND CHARGES	-	-	-	-	-	-
STREET - CAPITAL OUTLAY	1,000	-	-	-	-	1,000
FIRE - MATERIALS AND SUPPLIES	-	-	-	-	-	-
FIRE - DEBT SERVICE	-	-	-	-	-	-
CEMETERY - PERSONAL SERVICES	-	-	-	-	-	-
CEMETERY - MATERIALS AND SUPPLIES	-	7,500	-	-	-	7,500
CEMETERY - OTHER SERVICES & CHARGES	-	700	-	-	-	700
CEMETERY - CAPITAL OUTLAY	-	-	20,000	-	-	20,000
ARMORY- MATERIALS AND SUPPLIES	-	-	-	500	-	500
ARMORY - OTHER SERVICES & CHARGES	-	-	-	4,482	-	4,482
ARMORY - CAPITAL OUTLAY	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-
TOTAL APPROPRIATIONS	19,500	8,200	20,000	4,982	-	52,682
ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED	\$ 47,073	\$ 194,522	\$ 50,039	\$ 75,868	\$ 153,553	\$ 521,055

CITY OF MINCO
ENTERPRISE FUND BUDGET SUMMARY
FY JULY 2024 - JUNE 2025

							MINCO MUNICIPAL AUTHORITY
ENTERPRISE FUND:							
BEGINNING FUND BALANCE - ESTIMATED							<u>\$ 1,335,641</u>
RESOURCES:							
CHARGES FOR SERVICES							1,133,400
INTEREST							8,500
GRANT REVENUE							2,100,008
MISCELLANEOUS							12,000
LOAN PROCEEDS							3,000,000
TRANSFERS IN							<u>412,500</u>
TOTAL RESOURCES							<u>6,666,408</u>
TOTAL AVAILABLE FOR APPROPRIATIONS							<u>8,002,049</u>
APPROPRIATIONS:	PERSONAL SERVICES	MATERIALS & SUPPLIES	OTHER SERVICES & CHARGES	CAPITAL OUTLAY	DEBT SERVICE	OPERATING TRANSFERS	
ADMINISTRATION	\$ 72,906	\$ 2,500	\$ 100	\$ -	\$ 483,063	\$ -	558,569
WATER TREATMENT	250,519	202,000	195,500	3,000,000	-	-	3,648,019
SEWER	-	27,500	5,500	2,317,078	-	-	2,350,078
MMA OPERATIONS - SANITATION	-	-	241,000	-	-	-	241,000
TRANSFERS OUT	-	-	-	-	-	84,000	<u>84,000</u>
TOTAL APPROPRIATIONS	<u>\$ 323,425</u>	<u>\$ 232,000</u>	<u>\$ 442,100</u>	<u>\$ 5,317,078</u>	<u>\$ 483,063</u>	<u>\$ 84,000</u>	<u>6,881,666</u>
ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED							<u>\$ 1,120,383</u>

FUND BUDGET SUMMARIES

FUND BUDGET SUMMARY

FUND: GENERAL

FISCAL YEAR 24-25

	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	BUDGET YEAR FY 24-25
ESTIMATED REVENUES:				
SALES TAX	740,973	740,000	545,676	550,000
ALCOHOLIC BEVERAGE TAX	18,392	25,000	17,757	18,000
USE TAX	156,540	155,000	265,140	265,000
CIGARETTE / TOBACCO TAX	5,063	5,500	3,595	5,500
FRANCHISE TAX	35,123	37,000	36,756	37,000
PERMITS & LICENSES	547	1,400	747	1,400
POLICE-DRUG TEST FEES	500	200	133	200
POLICE-IMPOUND FEES	5,000	5,500	4,533	5,500
POLICE FINES	144,942	150,000	137,316	225,000
COURT COSTS - COURT	42,882	-	46,547	-
MISCELLANEOUS POLICE INCOME	4,460	800	8,954	9,000
WARRANT COLLECTIONS - POLICE	-	-	-	-
COURT FINES - 10% FOR VEHICLES	13,383	15,000	16,094	25,000
POLICE DONATION REV-RESERVES	-	-	-	-
POLICE DONATIONS	7,500	-	-	-
TECHNOLOGY FEE	14,800	13,000	15,260	15,000
OIL & GAS LEASES/ROAD USAGE FEE	-	-	-	-
MISCELLANEOUS INCOME	9,692	8,000	17,971	18,000
INTEREST INCOME	6,896	5,500	8,658	12,000
INSURANCE PROCEEDS	-	-	20,410	-
PAYMENT IN LIEU OF TAXES - HOUSING	4,736	4,000	12,274	4,000
RENT REVENUE	9,000	9,000	8,333	9,000
GRANT REVENUE	57,424	-	30,467	-
FIRE RUNS	-	-	-	-
FIRE DONATIONS	7,085	-	-	-
CODE ENFORCEMENT REVENUE	11,831	7,000	6,279	7,000
CAPITAL LEASE PROCEEDS	-	-	-	-
TOTAL REVENUE	1,296,769	1,181,900	1,202,901	1,206,600
TRANSFERS IN (FROM MMA)	339,879	132,000	117,333	84,000
FUND BALANCE (GAIN) LOSS	(219,955)	(4,205)	180,496	(5,487)
TOTAL RESOURCES	1,416,693	1,309,695	1,500,730	1,285,113
PROPOSED EXPENDITURES:				
GENERAL GOVERNMENT	215,056	214,323	275,436	269,169
POLICE	457,240	305,435	559,440	420,867
FIRE	15,505	42,400	52,062	20,400
PARKS	21,211	16,000	21,811	82,000
MUNICIPAL COURT	13,006	15,210	13,470	18,210
CODE ENFORCEMENT	51,504	72,127	77,312	58,767
FIRST RESPONDERS	1,200	1,200	1,200	1,200
PLANNING COMMISSION	983	2,000	-	2,000
TRANSFERS OUT - STREETS	555,729	86,000	-	-
TRANSFERS OUT - SALES TAX	85,259	555,000	500,000	412,500
TOTAL	1,416,693	1,309,695	1,500,730	1,285,113

FUND BUDGET SUMMARY

FUND: STREET AND ALLEY FUND

FISCAL YEAR

2024-2025

	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	BUDGET YEAR FY 24-25
ESTIMATED REVENUES:				
GASOLINE EXCISE TAX	2,694	3,000	2,681	3,000
COMMERCIAL VEHICLE TAX	10,941	13,000	10,353	13,000
GRANT REVENUE	-	-	-	-
ROAD USAGE FEE	4,000	1,000	-	1,000
MISCELLANEOUS	2,600	3,000	-	3,000
INTEREST	206	100	189	200
TOTAL REVENUE	20,441	20,100	13,222	20,200
TRANSFER IN - GF	85,259	-	-	-
FUND BALANCE (GAIN) LOSS	8,970	86,000	11,906	(700)
TOTAL RESOURCES	114,670	106,100	25,128	19,500
PROPOSED EXPENDITURES:				
STREET & ALLEY:				
MATERIALS & SUPPLIES	13,992	25,400	19,708	18,500
OTHER SERVICES & CHARGES	-	-	-	-
CAPITAL OUTLAY	100,678	80,700	5,420	1,000
TRANSFERS OUT	-	-	-	-
TOTAL	114,670	106,100	25,128	19,500

FUND BUDGET SUMMARY

FUND: CEMETERY OPERATIONS

FISCAL YEAR 2024-2025

	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	BUDGET YEAR FY 24-25
ESTIMATED REVENUES:				
CEMETERY CHARGES	9,813	13,000	11,967	13,000
GRANT REVENUE	-	-	-	-
MISCELLANEOUS REVENUE	-	3,000	2,780	4,300
DONATIONS	234	2,000	1,487	2,000
INTEREST	3,226	3,000	9,841	10,000
 TOTAL REVENUE	13,273	21,000	26,075	29,300
TRANSFERS IN	13,418	-	-	-
FUND BALANCE (GAIN) LOSS	(5,342)	(300)	(19,282)	(21,100)
 TOTAL RESOURCES	21,349	20,700	6,793	8,200
PROPOSED EXPENDITURES:				
PERSONAL SERVICES	-	-	-	-
MATERIALS & SUPPLIES	7,490	5,200	6,112	7,500
OTHER SERVICES & CHARGES	441	500	681	700
DEBT SERVICE	-	-	-	-
CAPITAL OUTLAY	13,418	15,000	-	-
 TRANSFERS OUT	-	-	-	-
 TOTAL	21,349	20,700	6,793	8,200

FUND BUDGET SUMMARY

FUND: CEMETERY PERPETUAL CARE

FISCAL YEAR

2024-2025

	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	BUDGET YEAR FY 24-25
ESTIMATED REVENUES:				
CEMETERY CHARGES	-	-	-	-
GRANT REVENUE	-	-	-	-
DONATIONS	-	-	-	-
INTEREST	-	-	-	-
TOTAL REVENUE	-	-	-	-
TRANSFERS IN	-	-	-	-
FUND BALANCE (GAIN) LOSS	-	-	-	-
TOTAL RESOURCES	-	-	-	-
PROPOSED EXPENDITURES:				
PERSONAL SERVICES	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-
OTHER SERVICES & CHARGES	-	-	-	-
DEBT SERVICE	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
TRANSFERS OUT	-	-	-	-
TOTAL	-	-	-	-

FUND BUDGET SUMMARY

FUND: CEMETERY CARE

FISCAL YEAR 2024-2025

	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	BUDGET YEAR FY 24-25
ESTIMATED REVENUES:				
CEMETERY CHARGES	588	1,000	833	1,000
GRANT REVENUE	-	-	-	-
DONATIONS	69,173	-	-	-
INTEREST	-	-	-	-
TOTAL REVENUE	69,761	1,000	833	1,000
TRANSFERS IN	-	-	-	-
FUND BALANCE (GAIN) LOSS	(69,761)	(1,000)	(833)	19,000
TOTAL RESOURCES	-	-	-	20,000
PROPOSED EXPENDITURES:				
PERSONAL SERVICES	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-
OTHER SERVICES & CHARGES	-	-	-	-
DEBT SERVICE	-	-	-	-
CAPITAL OUTLAY	-	-	-	20,000
TRANSFERS OUT	-	-	-	-
TOTAL	-	-	-	20,000

FUND BUDGET SUMMARY

FUND: ARMORY FUND

FISCAL YEAR

2024-2025

	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	BUDGET YEAR FY 24-25
ESTIMATED REVENUES:				
GRANT REVENUE	-	-	-	-
DONATIONS	-	-	-	-
INTEREST	220	400	282	400
RENT REVENUE	12,000	15,500	12,000	12,000
 TOTAL REVENUE	12,220	15,900	12,282	12,400
TRANSFERS IN	-	-	-	-
FUND BALANCE (GAIN) LOSS	(12,220)	(10,918)	7,595	(7,418)
 TOTAL RESOURCES	-	4,982	19,877	4,982
PROPOSED EXPENDITURES:				
PERSONAL SERVICES	-	-	-	-
MATERIALS & SUPPLIES	-	500	19,877	500
OTHER SERVICES & CHARGES	-	4,482	-	4,482
DEBT SERVICE	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
 TRANSFERS OUT	-	-	-	-
 TOTAL	-	4,982	19,877	4,982

FUND BUDGET SUMMARY

FUND: MINCO MUNICIPAL AUTHORITY

FISCAL YEAR

2024-2025

	PRIOR YEAR ACTUAL FY 2022-2023	CURRENT YEAR BUDGET FY 2023-2024	CURRENT YEAR ACTUAL (EST) FY 2023-2024	BUDGET YEAR FY 2024-2025
ESTIMATED REVENUES:				
WATER REVENUE	454,709	458,500	519,778	580,400
SEWER REVENUE	103,221	103,000	113,327	120,000
SANITATION REVENUE	248,713	255,000	297,307	300,000
SC/PEN/MILE REVENUE	23,230	24,000	24,152	24,000
FEES RESTRICTED-WAT/SEW MAINT	42,219	43,000	64,876	109,000
MISCELLANEOUS	11,611	12,000	3,313	12,000
INTEREST	5,495	6,200	5,351	8,500
GRANT REVENUE	-	1,120,720	176,707	2,100,008
DEBT PROCEEDS	-	-	-	3,000,000
 TOTAL REVENUE	 889,198	 2,022,420	 1,204,810	 6,253,908
TRANSFERS IN - OTHER	-	-	-	-
TRANSFER IN - SALES TAX	555,729	555,000	367,228	412,500
FUND BALANCE (GAIN) LOSS	(165,763)	(279,908)	39,561	215,258
 TOTAL RESOURCES	 1,279,164	 2,297,512	 1,611,600	 6,881,666
PROPOSED EXPENDITURES:				
MMA OPERATIONS	161,966	180,000	240,138	241,000
ADMINISTRATION	269,864	195,209	219,029	558,569
WATER TREATMENT	500,741	657,803	655,501	3,648,019
SEWER	145,952	1,132,500	205,784	2,350,078
INTEREST EXPENSE	-	-	-	-
AMORTIZATION EXPENSE	-	-	-	-
TRANSFERS OUT to GF	339,879	132,000	291,147	84,000
TRANSFER OUT - GF SALES TAX	-	-	-	-
 TOTAL	 1,418,402	 2,297,512	 1,611,600	 6,881,666

DEPARTMENTAL BUDGET SUMMARIES

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: GENERAL GOVERNMENT

FUND: GENERAL

FISCAL YEAR 24-25

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	BUDGET YEAR FY 24-25
PERSONAL SERVICES	67,261	67,423	66,589	70,269
MATERIALS & SUPPLIES	21,354	21,900	36,243	35,900
OTHER SERVICES & CHARGES	122,186	123,000	162,604	161,000
CAPITAL OUTLAY	4,255	2,000	10,000	2,000
TOTAL	215,056	214,323	275,436	269,169

	FY 23-24	FY 24-25
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1.00	1.00
FY 24-25 PROPOSED CHANGES IN SERVICE:		
Capital Outlay:		
Miscellaneous	\$ 2,000	

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: MUNICIPAL COURT

FUND: GENERAL

FISCAL YEAR 24-25

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	BUDGET YEAR FY 24-25
PERSONAL SERVICES	11,025	11,210	10,621	14,210
MATERIALS & SUPPLIES	-	-	-	-
OTHER SERVICES & CHARGES	1,981	4,000	2,849	4,000
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
TOTAL	13,006	15,210	13,470	18,210

	FY 23-24	FY 24-25
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	0.50	0.50
FY 24-25 PROPOSED CHANGES IN SERVICE:		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: CODE ENFORCEMENT

FUND: GENERAL

FISCAL YEAR 24-25

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	BUDGET YEAR FY 24-25
PERSONAL SERVICES	38,325	35,027	35,311	49,067
MATERIALS & SUPPLIES	8,415	8,600	5,299	7,700
OTHER SERVICES & CHARGES	4,764	2,000	94	2,000
CAPITAL OUTLAY	-	26,500	36,609	-
DEBT SERVICE	-	-	-	-
TOTAL	51,504	72,127	77,312	58,767

	FY 23-24	FY 24-25
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1.00	1.00
FY 24-25 PROPOSED CHANGES IN SERVICE: Capital Outlay: <div style="text-align: right;">\$0</div>		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: POLICE

FUND: GENERAL

FISCAL YEAR 24-25

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	BUDGET YEAR FY 24-25
PERSONAL SERVICES	335,705	258,235	319,930	297,667
MATERIALS & SUPPLIES	68,849	31,000	77,505	82,000
OTHER SERVICES & CHARGES	14,393	16,200	20,292	21,200
CAPITAL OUTLAY	38,293	-	141,713	20,000
DEBT SERVICE	-	-	-	-
TOTAL	457,240	305,435	559,440	420,867

	FY 23-24	FY 24-25
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	4.5	4.5
FY 24-25 PROPOSED CHANGES IN SERVICE: Capital Outlay: Rebuild body cams \$4,200 Cages for cars \$8,800 Miscellaneous \$7,000		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: FIRE

FUND: GENERAL

FISCAL YEAR 24-25

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	BUDGET YEAR FY 24-25
PERSONAL SERVICES	1,080	1,300	1,300	1,300
MATERIALS & SUPPLIES	8,755	10,600	11,864	13,300
OTHER SERVICES & CHARGES	5,045	5,500	5,353	5,800
CAPITAL OUTLAY	625	25,000	33,544	-
DEBT SERVICE	-	-	-	-
TOTAL	15,505	42,400	52,062	20,400

	FY 23-24	FY 24-25
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	N/A	N/A
FY 24-25 PROPOSED CHANGES IN SERVICE:		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: FIRST RESPONDERS

FUND: GENERAL

FISCAL YEAR 24-25

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	BUDGET YEAR FY 24-25
PERSONAL SERVICES	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-
OTHER SERVICES & CHARGES	1,200	1,200	1,200	1,200
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
TOTAL	1,200	1,200	1,200	1,200

	FY 23-24	FY 24-25
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	N/A	N/A
FY 24-25 PROPOSED CHANGES IN SERVICE:		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: PARKS

FUND: GENERAL

FISCAL YEAR 24-25

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	BUDGET YEAR FY 24-25
PERSONAL SERVICES	-	-	-	-
MATERIALS & SUPPLIES	2,711	4,000	5,452	6,000
OTHER SERVICES & CHARGES	-	-	-	-
CAPITAL OUTLAY	18,500	12,000	16,359	76,000
DEBT SERVICE	-	-	-	-
TOTAL	21,211	16,000	21,811	82,000

	FY 23-24	FY 24-25
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	N/A	N/A
FY 24-25 PROPOSED CHANGES IN SERVICE: Capital Outlay: Weed eaters and chainsaw 2,000 Tennis court resurface 4,000 Playground equipment 70,000		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: PLANNING COMMISSION

FUND: GENERAL

FISCAL YEAR 24-25

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	BUDGET YEAR FY 24-25
PERSONAL SERVICES	-	-	-	-
MATERIALS & SUPPLIES	983	2,000	-	2,000
OTHER SERVICES & CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	-	-	-	-
TOTAL	983	2,000	-	2,000

	FY 23-24	FY 24-25
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	N/A	N/A
FY 24-25 PROPOSED CHANGES IN SERVICE:		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: MMA OPERATIONS

FUND: MMA

2024-2025

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 2022-2023	CURRENT YEAR BUDGET FY 2023-2024	CURRENT YEAR ACTUAL (EST) FY 2023-2024	BUDGET YEAR FY 2024-2025
PERSONAL SERVICES	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-
GARBAGE SERVICES	161,966	180,000	240,138	241,000
WATER TREATMENT & DISTRIBUTION	-	-	-	-
SEWER TREATMENT	-	-	-	-
OTHER SERVICES & CHARGES	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
TOTAL	161,966	180,000	240,138	241,000

	FY 23-24	FY 24-25
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	NA	NA
FY 24-25 PROPOSED CHANGES IN SERVICE:		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: ADMIN

FUND: MMA

2024-2025

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 2022-2023	CURRENT YEAR BUDGET FY 2023-2024	CURRENT YEAR ACTUAL (EST) FY 2023-2024	BUDGET YEAR FY 2024-2025
PERSONAL SERVICES	70,421	72,609	72,123	72,906
MATERIALS & SUPPLIES	3,443	2,500	2,569	2,500
OTHER SERVICES & CHARGES	-	100	-	100
CAPITAL OUTLAY	-	-	-	-
DEBT SERVICE	196,000	120,000	144,337	483,063
 TOTAL	 269,864	 195,209	 219,029	 558,569

	FY 23-24	FY 24-25
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	1	1
FY 24-25 PROPOSED CHANGES IN SERVICE:		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: WATER TREATMENT

FUND: MMA

2024-2025

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 2022-2023	CURRENT YEAR BUDGET FY 2023-2024	CURRENT YEAR ACTUAL (EST) FY 2023-2024	BUDGET YEAR FY 2024-2025
PERSONAL SERVICES	170,898	232,103	225,514	250,519
MATERIALS & SUPPLIES	163,753	208,000	189,961	202,000
OTHER SERVICES & CHARGES	131,455	136,500	196,298	195,500
CAPITAL OUTLAY	34,635	81,200	43,728	3,000,000
DEBT SERVICE	-	-	-	-
TOTAL	500,741	657,803	655,501	3,648,019

	FY 23-24	FY 24-25
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	4.25	4.5
FY 24-25 PROPOSED CHANGES IN SERVICE: Capital Outlay: Engineering and Watertines \$ 3,000,000		

DEPARTMENT BUDGET SUMMARY

DEPARTMENT: SEWER

FUND: MMA

2024-2025

EXPENDITURE CLASSIFICATION	PRIOR YEAR ACTUAL FY 2022-2023	CURRENT YEAR BUDGET FY 2023-2024	CURRENT YEAR ACTUAL (EST) FY 2023-2024	BUDGET YEAR FY 2024-2025
PERSONAL SERVICES	-	-	-	-
MATERIALS & SUPPLIES	28,583	27,500	23,895	27,500
OTHER SERVICES & CHARGES	3,517	5,000	5,396	5,500
CAPITAL OUTLAY	113,852	1,100,000	176,493	2,317,078
DEBT SERVICE	-	-	-	-
TOTAL	145,952	1,132,500	205,784	2,350,078

	FY 23-24	FY 24-25
NUMBER OF EMPLOYEES (FULL-TIME EQUIVALENTS)	N/A	N/A
FY 24-25 PROPOSED CHANGES IN SERVICE: Manhole Replacement \$ 131,000 Hydro Vac 10,973 Bucket broom for Skid Steer 5,200 Utility Trailer for Camera 1,500 Utility Locator 2,035 Forks for Skid Steer 1,200 Brush Hog 25,000 Sirens 12,000 Media replaced in KDF Skids 28,162 Hydro Vac - REAP Grant 43,892 OWRB ARPA 957,866 OWRB Clean Water 269,380 Sewer Overflow 828,870		

DETAIL BUDGET WORKSHEETS

FUND: GENERAL FUND		PRIOR YEAR	CURRENT YEAR	CURRENT YEAR	CURRENT YEAR	BUDGET YEAR
ACCT. CODE	ACCOUNT TITLE	ACTUAL FY 22-23	BUDGET FY 23-24	ACTUAL FY 23-24	ACTUAL (EST) FY 23-24	BUDGET YEAR FY 24-25
as of March 31, 2024						

01-04-4000	SALES TAX	740,973	740,000	409,257	545,676	550,000
01-04-4005	ALCOHOLIC BEVERAGE TAX	18,392	25,000	13,318	17,757	18,000
01-04-4020	USE TAX	156,540	155,000	198,855	265,140	265,000
01-04-4021	CIGARETTE / TOBACCO TAX	5,063	5,500	2,696	3,595	5,500
01-04-4025	FRANCHISE TAX	35,123	37,000	27,567	36,756	37,000
01-04-4035	PERMITS & LICENSES	547	1,400	560	747	1,400
01-04-4071	POLICE DRUG SEIZURE REVENUE	5,938		-	-	ADDED
01-04-4073	POLICE-DRUG TEST FEES	500	200	100	133	200
01-04-4074	POLICE-IMPOUND FEES	5,000	5,500	3,400	4,533	5,500
01-04-4075	POLICE FINES	144,942	150,000	102,987	137,316	225,000
01-04-4076	COURT COSTS - COURT	42,882		34,910	46,547	
01-04-4077	MISCELLANEOUS POLICE INCOME	4,460	800	6,716	8,954	9,000
01-04-4078	POLICE K-9 DONATIONS	160		50,000	66,667	ADDED
01-04-4079	WARRANT COLLECTIONS - POLICE	-	-	-	-	-
01-04-4080	COURT FINES - 10% FOR VEHICLES	13,383	15,000	12,070	16,094	25,000
01-04-4081	POLICE DONATION REV-RESERVES	-		-	-	
01-04-4082	POLICE DONATIONS	7,500			-	
01-04-4083	TECHNOLOGY FEE	14,800	13,000	11,445	15,260	15,000
01-04-4084	O&G ROYALTIES	14,691		5,019	6,691	ADDED
01-04-4085	O&G Leases	-	-	-	-	-
01-04-4086	O&G ROAD USAGE FEES	-		-	-	
01-04-4090	MISCELLANEOUS INCOME	9,692	8,000	13,478	17,971	18,000
01-04-4100	INTEREST INCOME	6,896	5,500	6,493	8,658	12,000
01-04-4110	INSURANCE PROCEEDS	-		15,308	20,410	-
01-04-4115	PAYMENT IN LIEU OF TAXES - HOUSING	4,736	4,000	9,205	12,274	4,000
01-04-4200	GRANT REVENUE	57,424	-	22,850	30,467	-
01-04-4220	REDEPOSIT RETURN CHECKS - COURT	-		-	-	-
01-04-4225	RENT REVENUE	9,000	9,000	6,250	8,333	9,000
01-04-4230	FIRE RUNS	-		-	-	-
01-04-4231	FIRE DONATIONS	7,085	-	-	-	-
01-04-4300	RESTITUTION OWED TO THE CITY	-		-	-	-
01-04-4400	Code Enforcement Revenue	11,831	7,000	4,709	6,279	7,000
01-04-4500	Capital Lease Proceeds	-		-	-	
01-04-4001	TRANSFERS IN (FROM MMA)	339,879	132,000	88,000	117,333	84,000
TOTAL REVENUE		1,657,437	1,313,900	1,045,194	1,393,592	1,290,600

01-10-5000	PAYROLL - ADMIN	41,083	37,267	32,714	43,619	39,347
01-10-5002	MISCELLANEOUS EXPENSE	6,012	8,000	5,499	7,332	8,000
01-10-5011	Cell Phone	360	360	236	315	360
01-10-5005	PAYROLL TAXES - ADMIN	5,230	3,037	3,203	4,271	3,196
01-10-5020	RETIREMENT - ADMIN	2,222	1,863	1,502	2,002	1,967
01-10-5025	WORKER'S COMP - ADMIN	6,690	10,000	-	-	10,000
01-10-5030	EMP BENEFITS INS - GEN ADMIN	5,664	6,896	6,787	9,049	7,399
Personal Services		67,261	67,423	49,942	66,589	70,269

Reduced for Escrow Payment

FUND: GENERAL FUND						
ACCT. CODE	ACCOUNT TITLE	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	BUDGET YEAR FY 24-25
as of March 31, 2024						
01-10-6000	OFFICE COSTS, CITY & SERVICE FEES	19,183	19,000	18,860	25,146	25,000
01-10-6012	CIVIL DEFENSE SIREN			-	-	
01-10-6030	CITY HALL SUPPLIES	696	900	585	780	900
01-10-6040	REPAIRS, & MAINT - CITY HALL	1,475	2,000	7,738	10,317	10,000
	Material & Supplies	21,354	21,900	27,182	36,243	35,900
01-10-6025	UTILITIES	30,104	33,000	27,873	37,164	37,000
01-10-7015	INSURANCE PROPERTY	17,453	30,000	23,138	30,850	30,000
01-10-7025	LEGAL & ACCOUNTING - GENERAL	74,629	60,000	70,943	94,590	94,000
01-10-7035	FEES	-	-	-	-	
	Other Services & Charges	122,186	123,000	121,953	162,604	161,000
01-10-8000	CAPITAL OUTLAY - GENERAL	4,255	2,000	539	10,000	2,000
	DEBT SERVICE - GENERAL	-	-	-	-	-
	Total General Admin Expense	215,056	214,323	199,616	275,436	269,169
01-10-9006	TRANSFER OUT-STREETS	555,729	86,000	-	-	-
01-10-9005	TRANSFER TO MMA - SALES TAX (3 cent)	85,259	555,000	275,421	500,000	412,500
	Total Transfers	640,988	641,000	275,421	500,000	412,500
01-11-5000	PAYROLL - COURT CLERK	3,000	3,000	1,968	2,624	3,000
01-11-5005	PAYROLL TAXES - COURT CLERK	225	260	148	197	260
01-11-5010	EMPLOYEE BENEFITS			-	-	
01-11-5020	RETIREMENT-COURT CLERK		150	-	-	150
01-11-5012	JUDGE CONTRACT - COURT	7,800	7,800	5,850	7,800	10,800
	Personal Services	11,025	11,210	7,966	10,621	14,210
	Material & Supplies	-	-	-	-	-
01-11-6000	OFFICE SUPPLIES	-	-	-	-	-
01-11-7045	REFUNDS -COURT	-	-	-	-	-
01-11-7060	JAIL FEES - COURT	1,981	4,000	2,137	2,850	4,000
	Other Services & Charges	1,981	4,000	2,137	2,850	4,000
	Total Court Clerk Expense	13,006	15,210	10,103	13,470	18,210
01-12-5000	PAYROLL - CODE ENFORCEMENT	33,360	30,333	20,568	27,424	34,493
01-12-5005	PAYROLL TAXES - CODE ENFORCEMENT	2,575	2,417	1,574	2,099	2,735
01-12-5010	UNIFORMS - CODE ENFORCEMENT	225	400	311	415	400

split 50/50 w/ MMA

Misc

0.21

0.32

0.01

FUND: GENERAL FUND		PRIOR YEAR	CURRENT YEAR	CURRENT YEAR	CURRENT YEAR	BUDGET YEAR
ACCT. CODE	ACCOUNT TITLE	ACTUAL FY 22-23	BUDGET FY 23-24	ACTUAL FY 23-24	ACTUAL (EST) FY 23-24	FY 24-25
as of March 31, 2024						
01-12-5011	CELL PHONE	360	360	210	280	360
01-12-5020	RETIREMENT	167	1,517	-	-	1,725
01-12-5030	EMPLOYEE BENEFITS INSURANCE - CE	1,638	-	3,820	5,093	9,354
	PAGER		-		-	-
	Personal Services	38,325	35,027	26,483	35,311	49,067
01-12-6000	OFFICE COST, POSTAGE - CODE ENF	4,469	4,500	2,242	2,989	3,000
01-12-6010	VEHICLE REPAIRS	1,560	2,000	6	8	2,000
01-12-6025	UTILITIES	-		-	-	
01-12-6085	FUEL & OIL - CODE ENFORCEMENT	1,004	700	338	451	700
01-12-6100	ANIMAL CONTROL	1,382	1,400	1,388	1,851	2,000
	Materials and Supplies	8,415	8,600	3,974	5,299	7,700
01-12-7070	ABATEMENT COSTS - CODE ENF	4,764	2,000	71	94	2,000
	Other Services & Charges	4,764	2,000	71	94	2,000
01-12-8000	Capital Outlay-Code Enforcement	-	26,500	27,456	36,609	-
	Total Code Enforcement Expense	51,504	72,127	57,984	77,312	58,767
01-13-5000	PAYROLL - POLICE	273,989	208,398	202,165	269,554	246,208
01-13-5005	PAYROLL TAXES - POLICE	20,918	16,873	15,460	20,614	19,765
01-13-5010	UNIFORMS	3,957	1,500	9,043	12,057	4,000
01-13-5011	CELL PHONE	270	360	-	-	360
01-13-5020	RETIREMENT- POLICE	5,234	2,879	532	709	10,660
01-13-5030	POLICE INSURANCE	31,337	28,225	12,747	16,996	16,674
	Personal Services	335,705	258,235	239,947	319,930	297,667
01-13-5035	K-9 EXPENSES	1,557	1,000	90	120	-
01-13-5036	DRUG SEIZURE MONEY EXPENDED	-		-	-	
01-13-6000	OFFICE COSTS - POLICE	12,198	5,000	15,824	21,098	22,000
01-13-6005	GAS & OIL - POLICE	25,541	17,000	19,605	26,140	27,000
01-13-6008	UNIFORMS FOR RESERVES	-		-	-	
01-13-6010	VEHICLE REPAIRS - POLICE	10,712	5,000	14,241	18,988	20,000
01-13-6020	PAGER RENTAL - POLICE	-		-	-	
01-13-6030	SUPPLIES & EQUIPMENT - POLICE	1,975	1,000	535	714	1,000
01-13-6031	COMMUNITY POLICING	-	-	606	808	1,000
01-13-6032	BUILDING MAINTENANCE	127	-	-	-	-
01-13-6033	TECH EXPENSES	15,718	1,000	4,784	6,379	7,000
01-13-6041	TRAINING	1,021	1,000	2,444	3,259	4,000
	Materials and Supplies	68,849	31,000	58,129	77,505	82,000
01-13-6025	UTILITIES - POLICE	13,193	15,000	14,319	19,092	20,000
01-13-6035	CLEET& AFIS FEES - POLICE	-		-	-	

0.05

FUND: GENERAL FUND						
ACCT. CODE	ACCOUNT TITLE	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL FY 23-24	CURRENT YEAR ACTUAL (EST) FY 23-24	BUDGET YEAR FY 24-25
as of March 31, 2024						
01-13-7000	DUES & FEES- VEH LIAB INS - POLICE	-		-	-	
01-13-7005	CENTRAL DISPATCH - POLICE	1,200	1,200	900	1,200	1,200
	Other Services and Charges	14,393	16,200	15,219	20,292	21,200
01-13-8000	CAPITAL OUTLAY	38,293	-	106,285	141,713	20,000
01-13-8500	DEBT SERVICE	-		-	-	-
	Total Police Expense	457,240	305,435	419,580	559,440	420,867
						294,222
						0.33
01-14-5020	FIRE PENSION	1,080	1,300	1,080	1,300	1,300
	Personal Services	1,080	1,300	1,080	1,300	1,300
01-14-6000	OFFICE COSTS - FIRE	440	2,300	2,536	3,382	3,500
01-14-6001	MISC -ANNUAL DINNER	1,200	1,200	1,200	1,600	1,200
01-14-6005	GAS & OIL - FIRE	2,975	3,000	2,834	3,779	4,000
01-14-6010	TRUCK REPAIRS - FIRE	-		-	-	
01-14-6015	VEHICLE-PROPERTY-CAR TAGS	864	1,000	69	92	1,000
01-14-6020	PAGER RENTAL - FIRE	2,799	2,500	2,144	2,859	3,000
01-14-6030	SUPPLIES & EQUIPMENT - FIRE	477	600	115	153	600
	Materials and Supplies	8,755	10,600	8,898	11,864	13,300
01-14-6025	UTILITIES - FIRE	2,515	2,700	2,155	2,873	3,000
01-14-7000	MISC DUES - FIRE	1,330	1,600	960	1,280	1,600
01-14-7005	CENTRAL DISPATCH - FIRE	1,200	1,200	900	1,200	1,200
	Other Services and Charges	5,045	5,500	4,015	5,353	5,800
01-14-8000	CAPITAL OUTLAY	625	25,000	25,158	33,544	-
	DEBT SERVICE	-	-	-	-	-
	Total Fire Expense	15,505	42,400	39,151	52,062	20,400
						0.02
01-15-5025	WORKER'S COMP - FIRST RESPONDER	-	-	-	-	-
	Personal Services	-	-	-	-	-
01-15-6005	GAS & OIL - FIRST RESPONDER	-	-	-	-	-
01-15-6010	UNIT REPAIRS - FIRST RESPONDER	-	-	-	-	-
01-15-6015	LIAB INS, CAR TAGS, FIRST RESPONDER	-	-	-	-	-
01-15-6020	PAGER RENTAL - FIRST RESPONDER	-	-	-	-	-
01-15-6030	SUPPLIES - FIRST RESPONDER	-	-	-	-	-
01-15-6035	EQUIPMENT - FIRST RESPONDER	-	-	-	-	-
	Materials and Supplies	-	-	-	-	-

FUND: GENERAL FUND		PRIOR YEAR	CURRENT YEAR	CURRENT YEAR	CURRENT YEAR	BUDGET YEAR
ACCT.	ACCOUNT TITLE	ACTUAL	BUDGET	ACTUAL	ACTUAL (EST)	BUDGET YEAR
CODE		FY 22-23	FY 23-24	FY 23-24	FY 23-24	FY 24-25
				as of March 31, 2024		

01-15-7005	CENTRAL DISPATCH - FIRST RESPONDE	1,200	1,200	900	1,200	1,200	
	Other Services and Charges	<u>1,200</u>	<u>1,200</u>	<u>900</u>	<u>1,200</u>	<u>1,200</u>	
	Total First Responder Expense	<u>1,200</u>	<u>1,200</u>	<u>900</u>	<u>1,200</u>	<u>1,200</u>	0.00
01-16-6005	GAS & OIL - PARKS	-	500	-	-	500	
01-16-6030	SUPPLIES & MISC - PARKS	2,711	3,500	4,089	5,452	5,500	
01-16-8000	CAPITAL OUTLAY-PARKS	<u>18,500</u>	<u>12,000</u>	<u>12,269</u>	<u>16,359</u>	<u>76,000</u>	
	Materials and Supplies	<u>21,211</u>	<u>16,000</u>	<u>16,358</u>	<u>21,811</u>	<u>82,000</u>	
	Total Parks Expense	<u>21,211</u>	<u>16,000</u>	<u>16,358</u>	<u>21,811</u>	<u>82,000</u>	0.06
01-17-6000	OFFICE COSTS-PLANNING COMMISSION	<u>983</u>	<u>2,000</u>	<u>-</u>	<u>-</u>	<u>2,000</u>	0.00
	TOTAL EXPENSES	<u>1,416,693</u>	<u>1,309,695</u>	<u>1,019,113</u>	<u>1,500,730</u>	<u>1,285,113</u>	
	Net Gain (Loss)	240,744	4,205	26,081	(107,138)	5,487	

ACCT. CODE	ACCOUNT TITLE	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL FY 23-24 as of March 31, 2024	CURRENT YEAR ACTUAL (EST) FY 23-24	BUDGET YEAR FY 24-25
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questions

FUND: STREET & ALLEY FUND

03-04-4010	COMMERCIAL VEHICLE TAX	10,941	13,000	7,765	10,353	13,000
03-04-4015	GAS EXCISE TAX	2,694	3,000	2,010	2,681	3,000
03-04-4016	ROAD USAGE FEE	4,000	1,000	-	-	1,000
03-04-4090	MISC INCOME	2,600	3,000	-	-	3,000
03-04-4100	INTEREST INCOME	206	100	142	189	200
03-04-4200	GRANT REVENUE	-	-	-	-	-
03-01-9001	TRANSFERS IN	85,259	86,000	-	-	-
	TOTAL REVENUE	105,700	106,100	9,917	13,222	20,200
03-06-6005	GAS & OIL EXPENSE	534	1,400	-	-	1,000
03-06-6010	EQUIPMENT & VEH REPAIRS	710	8,000	2,309	3,079	3,000
03-06-6035	SUPPLIES & OFFICE COSTS	2,101	3,000	1,043	1,391	1,500
03-06-6040	REPAIR & MAINT (STREETS)	10,647	13,000	11,429	15,239	13,000
	Materials and Supplies	13,992	25,400	14,781	19,708	18,500
03-06-6045	OTHER SERVICES & CHARGES	-	-	-	-	-
03-06-8000	CAPITAL OUTLAY	100,678	80,700	4,065	5,420	1,000
	TRANSFERS OUT	-	-	-	-	-
	TOTAL EXPENSES	114,670	106,100	18,846	25,128	19,500
	net Income(loss)	(8,970)	-	(8,929)	(11,906)	700

asphalt

FUND: CEMETERY OPERATIONS FUND

06-04-4060	LOTS SALES (87.5%)	4,113	7,000	4,375	5,833	7,000
06-04-4065	LOCATE FEES	5,700	6,000	4,600	6,133	6,000
06-04-4070	DONATIONS DESIGNATED OPS ONLY	234	2,000	1,115	1,487	2,000
06-04-4084	CEM O&G ROYALTIES	2,218	-	442	589	500
06-04-4085	O&G REVENUE	861	-	795	1,061	800
06-04-4090	MISC REVENUE	-	3,000	-	2,780	3,000
06-04-4100	INTEREST	3,226	3,000	7,381	9,841	10,000
06-04-4002	TRANSFER IN	13,418	-	-	-	-
	TOTAL REVENUE	29,770	21,000	18,708	27,724	29,300
06-05-5000	PAYROLL	-	-	-	-	-
06-05-5005	PAYROLL TAXES	-	-	-	-	-
	Personal services	-	-	-	-	-
06-06-6000	OFFICE COSTS	-	-	-	-	1,000
06-06-6005	GAS & OIL EXPENSE	377	760	645	860	2,000

ADDED
ADDED
Oil & Gas Lease

ACCT. CODE	ACCOUNT TITLE	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL FY 23-24 as of March 31, 2024	CURRENT YEAR ACTUAL (EST) FY 23-24	BUDGET YEAR FY 24-25
06-06-6010	MOWING & CLEAN UP EXPENSES	3,379	1,000	1,545	2,060	1,000
06-06-6030	SUPPLIES & OFFICE COSTS	1,101	500	219	292	500
06-07-7035	LOCATE COSTS	2,633	3,000	3,000	2,900	3,000
	Materials and Supplies	7,490	5,200	5,409	6,112	7,500
06-06-6025	UTILITIES	441	500	511	681	700
	Other Services & charges	441	500	511	681	700
06-08-8000	CAPITAL OUTLAY	13,418	15,000	-	-	-
06-07-7065	TRANSFER OUT to CEM CARE	-	-	-	-	-
06-01-9000	TRANSFER OUT	-	-	-	-	-
	TOTAL EXPENSES	21,349	20,700	5,920	6,793	8,200
	net Income(loss)	8,421	300	12,789	20,931	21,100

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questions

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FUND: CEMETERY PERPETUAL CARE FUND

07-04-4060	LOT SALES	-	-	-	-	-
07-04-4070	DONATIONS	-	-	-	-	-
07-04-4100	INTEREST	-	-	-	-	-
	TRANSFERS IN	-	-	-	-	-
	TOTAL REVENUE	-	-	-	-	-
	Materials and Supplies	-	-	-	-	-
	OTHER SERVICES & CHARGES	-	-	-	-	-
07-00-0326	TRANSFERS OUT	-	-	-	-	-
	TOTAL EXPENSES	-	-	-	-	-
	net Income(loss)	-	-	-	-	-

FUND: CEMETERY CARE FUND

08-04-4060	LOT SALES	588	1,000	625	833	1,000
08-04-4070	DONATIONS	69,173	1,500	-	-	-
08-04-4100	INTEREST	-	-	-	-	-
08-06-9001	TRANSFERS IN	-	-	-	-	-
	FUND BALANCE	-	-	-	-	-
	TOTAL REVENUE	69,761	2,500	625	833	1,000

ACCT. CODE	ACCOUNT TITLE	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL FY 23-24 as of March 31, 2024	CURRENT YEAR ACTUAL (EST) FY 23-24	BUDGET YEAR FY 24-25
	Materials and Supplies	-	-	-	-	-
08-06-0625	OTHER SERVICES & CHARGES	-	-	-	-	-
08-06-0628	TRANSFERS OUT	13,418	-	-	-	-
08-06-8000	CAPITAL OUTLAY	-	2,500	675	900	20,000
	TOTAL EXPENSES	13,418	2,500	675	900	20,000
	net Income(loss)	42,925	-	(50)	(67)	(19,000)
FUND: CITY HALL RENOVATIONS FUND						
	TOTAL REVENUE	-	-	-	-	-
11-06-6030	SUPPLIES -OFFICE COSTS-RENOVATIONS	-			-	
	Materials and Supplies	-	-	-	-	-
	TOTAL EXPENSES	-	-	-	-	-
	net Income(loss)	-	-	-	-	-
FUND: ARMORY FUND						
14-04-4001	TRANSFERS IN	-	-	-	-	-
14-04-4225	RENT REVENUE	12,000	15,500	9,000	12,000	12,000
14-04-4100	INTEREST	220	400	212	282	400
	TOTAL REVENUE	12,220	15,900	9,212	12,282	12,400
14-06-6030	MATERIALS & SUPPLIES	-	500	14,908	19,877	500
14-07-7000	OTHER SERVICES & CHARGES	-	4,482	-	-	4,482
14-08-8000	CAPITAL OUTLAY	-	-	-	-	-
	TRANSFERS OUT	-	-	-	-	-
	TOTAL EXPENSES	-	4,982	14,908	19,877	4,982
	net Income(loss)	12,220	10,918	(5,696)	(7,595)	7,418

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questions

Pavillion

FUND: PWA	FUND: MMA	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL FY 23-24 as of March 31, 2024	CURRENT YEAR ACTUAL (EST) FY 23-24	BUDGET YEAR FY 24-25
ACCT. CODE	ACCOUNT TITLE					
02-04-4001	TRANSFER IN - SALES TAX	555,729	555,000	275,421	367,228	412,500
02-04-4002	TRANSFER IN - GF	-		-	-	
02-21-9001	TRANSFER IN - WATER PLANT FUND			-	-	
02-04-4035	MISCELLANEOUS INCOME	11,611	12,000	2,485	3,313	12,000
02-04-4036	NON POTABLE WATER FROM WP	30	500	1,777	2,369	2,400
02-04-4040	SANITATION/ GARBAGE REVENUE	248,713	255,000	222,980	297,307	300,000
02-04-4045	WATER REVENUE	431,022	430,000	380,641	507,522	550,000
02-04-4050	SEWER REVENUE	103,221	103,000	84,995	113,327	120,000
02-22-4050	SEWER REVENUE	-	-	-	-	-
02-04-4080	TAP FEES REVENUE	750	1,000	795	1,060	1,000
02-04-4085	FEES RESTR FOR WAT/SEW MAINT	42,219	43,000	48,657	64,876	109,000
02-04-4086	REJECT WATER REVENUE	22,907	27,000	6,620	8,827	27,000
02-04-4082	SC/PEN/MILE REVENUES	23,230	24,000	18,114	24,152	24,000
02-04-4100	INTEREST INCOME	5,215	6,000	3,706	4,941	8,000
02-04-4105	INTEREST INCOME - WATER PLANT FUND	280	200	307	409	500
02-04-4200	GRANT REVENUE	-	1,120,720	132,530	176,707	2,100,008
02-04-4203	GRANTS-ARPA	145,280		-	-	
02-04-4210	Debt Proceeds	-		-	-	3,000,000
	TOTAL REVENUE	1,590,207	2,577,420	1,179,029	1,572,038	6,666,408
02-20-5000	PAYROLL WATER ADMIN	62,030	60,826	47,584	63,445	60,826
02-20-5002	MISC EXPENSES	-		-	-	
02-20-5005	PAYROLL TAXES - WATER ADMIN	4,485	4,839	3,427	4,569	4,839
02-20-5011	CELL PHONES & PAGER	360	360	270	360	360
02-20-5020	RETIREMENT - WATER ADMIN	-	3,041	-	-	3,041
02-20-5030	EMPLOYEE BENEFITS- INSURANCE -ADMIN	3,546	3,543	2,812	3,749	3,840
	Personal Services	70,421	72,609	54,092	72,123	72,906
02-20-6000	OFFICE COSTS - MUN CITY HALL	3,443	2,500	1,927	2,569	2,500
02-20-6032	Supplies	-	-	-	-	-
	Materials and Supplies	3,443	2,500	1,927	2,569	2,500
02-20-7035	FEES AND DUES - MUNICIPAL	-	100	-	-	100
	Other Services & Charges	-	100	-	-	100
02-20-7050	DEBT SERVICE - TRUST PAYMENTS = WP	196,000	120,000	108,253	144,337	483,063
02-20-9005	TRANSFERS OUT (TO GF)	339,879	132,000	88,000	291,147	84,000
	Total Admin Expense	609,743	327,209	252,272	510,176	642,569
02-21-5000	PAYROLL WATER TREATMENT	133,487	175,657	128,714	171,619	180,337

FUND: PWA	FUND: MMA	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL FY 23-24 as of March 31, 2024	CURRENT YEAR ACTUAL (EST) FY 23-24	BUDGET YEAR FY 24-25
ACCT. CODE	ACCOUNT TITLE					
02-21-5005	PAYROLL TAXES - WATER TREATMENT	11,534	14,368	11,698	15,598	14,726
02-21-5010	UNIFORMS	969	2,000	2,217	2,956	3,000
02-21-5011	CELL PHONES	1,530	1,440	1,350	1,800	1,800
02-21-5020	RETIREMENT - WATER TREATMENT	-	5,092	-	-	5,378
02-21-5025	WORKER'S COMP	6,690	10,000	48	65	10,000
02-21-5030	EMPLOYEE BENEFITS- INSURANCE - MUN EMP	16,688	23,546	25,109	33,478	35,278
02-21-5040		-	-	-	-	-
	Personal Services	170,898	232,103	169,136	225,514	250,519
02-21-6000	OFFICE COSTS - WATER TREATMENT	18,088	20,000	17,291	23,055	20,000
02-21-6005	GAS & OIL - WATER TREATMENT	14,994	16,000	10,856	14,475	16,000
02-21-6010	VEHICLE REPAIRS - WATER TREATMENT	7,500	10,000	4,845	6,460	10,000
02-21-6020	PAGERS - MUNICIPAL	-	-	-	-	-
02-21-6030	SUPPLIES - WATER TREATMENT	6,893	10,000	2,776	3,702	10,000
02-21-6035	EQUIPMENT - WATER TREATMENT	-	-	-	-	-
02-21-6040	REPAIRS & MAINTENANCE - WATER TREAT	82,421	113,000	63,960	85,280	86,000
02-21-6045	LAB COSTS - WATER TREATMENT	-	-	-	-	-
02-21-6060	CHEMICALS - WATER TREATMENT	33,857	39,000	42,742	56,989	60,000
	Materials and Supplies	163,753	208,000	142,471	189,961	202,000
02-21-6025	UTILITIES	39,841	45,000	57,152	76,203	76,000
02-21-7000	ANNUAL DUES - WATER TREATMENT	4,530	6,500	6,339	8,452	6,500
02-21-7015	INSURANCE - PROPERTY & VEHICLE	17,216	30,000	18,782	25,043	26,000
02-21-7025	ACCOUNTING & LEGAL	69,868	55,000	64,951	86,601	87,000
02-21-7030	RETURNED CHECKS - WATER DEPT	-	-	-	-	-
	Other Services & Charges	131,455	136,500	147,223	196,298	195,500
02-21-8000	CAPITAL OUTLAY - DISTRIBUTION	34,635	81,200	29,152	43,728	3,000,000
		-	-	-	-	-
02-21-9000	TRANSFER OUT - WATER DEPT	-	-	-	-	-
02-21-9005	TRANSFERS OUT	-	-	-	-	-
	Total Water Treatment Expense	500,741	657,803	487,982	655,501	3,648,019
02-21-6026	GARBAGE SERVICES - MUNICIPAL	161,966	180,000	160,092	240,138	241,000
02-22-6005	FUEL-SEWER	-	-	-	-	-
02-22-6030	EQUIPMENT & SUPPLIES - SEWER	2,918	3,500	1,119	1,492	3,500
02-22-6040	REPAIRS & MAINTENANCE - SEWER	23,789	24,000	16,802	22,403	24,000
02-22-6045	Sewer Discharge Fine	1,876	-	-	-	-

FUND: PWA	FUND: MMA	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL FY 23-24 as of March 31, 2024	CURRENT YEAR ACTUAL (EST) FY 23-24	BUDGET YEAR FY 24-25
ACCT. CODE	ACCOUNT TITLE					
		28,583	27,500	17,921	23,895	27,500
02-22-6025	UTILITIES - SEWER	3,517	5,000	4,047	5,396	5,500
	Materials and Supplies	3,517	5,000	4,047	5,396	5,500
02-22-8000	Capital Outlay-Sewer	7,328	100,000	55,595	74,127	43,892
02-22-8001	Capital Outlay ARPA	32,788		34,641	46,187	217,070
02-22-8002	Capital Outlay-OWRB ARPA	73,736	1,000,000	42,134	56,179	957,866
02-22-8003	Capital Outlay-OWRB Clean water					269,380
02-22-8004	Capital Outlay-Sewer Overflow Grant Expense					828,870
		113,852	1,100,000	132,370	176,493	2,317,078
02-22-7051	Admin - Debt Service Interest	6,042		-	-	
	Total Sewer Expense	151,994	1,132,500	154,338	205,784	2,350,078
	TOTAL EXPENSES	1,424,444	2,297,512	1,054,684	1,611,600	6,881,666
	Net Income (Loss)	165,763	279,908	124,345	(39,561)	(215,258)

CITY OF MINCO
PERSONAL SERVICE WORKSHEET
for year 2024-2025

		Title	Yr Gross	Raise Yr Gross	Gross Wages per pay period	Monthly Wages	Monthly 2223 hrs/yr	Monthly after raise	Bonus on anniversary date	Input this column Hourly prior to raise	Hourly after raise	Annual Wages	(7.65% of G.W.) Soc Sec & Medicare - ER	(1% of G.W. up to \$18,600) SUTA - ER	(5%) 401K-ER	Yearly Total
POLICE DEPT																
Rodney McClendon	Police Officer	Feb	48,271	49,719	-	-	4,022.58	4,143.28	125.00	21.71	22.37	48,999.50	3,748.46	186.00	2,449.97	55,383.93
Bettis	Police Officer		36,368	39,675	-	-	3,030.67	3,306.25	325.00	16.36	17.85	38,070.92	2,912.43	186.00	1,903.55	43,072.89
Doty	Police Officer		39,675	40,865	-	-	3,306.25	3,405.44	125.00	17.85	18.38	40,494.31	3,097.81	186.00	2,024.72	45,802.84
Engel	Police Officer		40,865	42,091	-	-	3,405.44	3,507.60	125.00	18.38	18.93	41,501.07	3,174.83	186.00	2,075.05	46,936.95
	Part Time		22,230				1,852.50			20.00		22,230.00	1,700.60	186.00	1,111.50	25,228.10
	Part Time		22,230				1,852.50			20.00		22,230.00	1,700.60	186.00	1,111.50	25,228.10
Estimate OT Pay												5,000.00	382.50		250.00	5,632.50
Total for Police Department					-	-						218,525.79	16,717.22	1,116.00	10,926.29	247,285.30
							2,080.00	hrs per year								
Gen Admin																
Brenda Pitcher	City Clerk	Aug	18.00		1,365.00		3,120.00	3,293.33		18.00	19.00	39,346.67	3,010.02	186.00	1,967.33	44,510.02
Total for Clerk					1,365.00	-						39,346.67	3,010.02	186.00	1,967.33	44,510.02
							2,080.00	hrs per year								
Code Enforcement																
Jason Morrison			14.70		1,187.33		2,548.00	2,721.33		14.70	15.70	32,309.33	2,471.66	96.00	1,615.47	36,492.46
Total for Code Enforcement					1,187.33	-						32,309.33	2,471.66	96.00	1,615.47	36,492.46
Court Clerk																
Brenda Pitcher	court clerk	Aug			-	250.00						3,000.00	229.50	30.00	150.00	3,409.50
Judge						900.00						10,800.00	-	-	-	10,800.00
Total for Court					-	1,150.00						13,800.00	229.50	30.00	150.00	14,209.50
												303,981.79	22,428.41	1,428.00	14,659.09	342,497.29
							2,080.00	hrs per year								Total City Benefi
MMA																
Water Admin:																
William Braunig		March	28.91		2,418.87		5,011.07	5,184.40		28.91	29.91	60,826.13	4,653.20	186.00	3,041.31	68,706.64
Total for Water Admin					2,418.87	-						60,826.13	4,653.20	186.00	3,041.31	68,706.64
							2,080.00	hrs per year								
Water Dept:																
Kenneth White		July	19.71		1,537.50		3,329.73	3,503.07		19.21	20.21	42,036.80	3,215.82	186.00	2,101.84	47,540.46
Josh Pitcher		Jan	16.00		-	-	2,426.67	2,600.00		14.00	15.00	30,160.00	2,307.24	186.00	1,508.00	34,161.24
Theron Dobson		Aug	13.50				2,253.33	2,773.33		13.00	16.00	30,000.00	2,295.00	186.00	-	32,481.00
Dixie Hayes			14.00		-		2,426.67	2,600.00		14.00	15.00	30,160.00	2,307.24	186.00	1,508.00	34,161.24
Tylor Medrano		July	13.50				2,253.33	2,773.33		13.00	16.00	33,280.00	2,545.92	186.00	-	36,011.92
estimate overtime pay												4,000.00	306.00		-	4,306.00
PT-3 mowers												5,500.00	420.75			5,920.75
Total for Water Dept					1,537.50	-						175,136.80	13,397.97	930.00	5,117.84	194,582.61

CITY OF MINCO
PERSONAL SERVICE WORKSHEET
for year 2024-2025

This is input as a total in GF-GG
7.115%

	Workmen's Comp (7.115%)	Health Insurance	Life Insurance	Dental Insurance	Vision Insurance	Cell Phone Benefit (\$30/mo)	
POLICE DEPT							
Rodney McClendon	3,486.31	5,217.24	30.60	600.00	156.84	468.00	65,342.93
Bellis	2,708.75	5,734.68	68.40	600.00	156.84	468.00	52,809.55
Doyl	2,881.17	5,734.68	30.60	600.00	156.84	468.00	55,674.13
Engel	2,952.80	4,662.36	30.60	600.00	156.84	468.00	55,807.55
	1,581.66						26,809.76
	1,581.66						26,809.76
Estimate OT Pay	355.75					360.00	
	15,548.11	21,348.96	160.20	2,400.00	627.36	2,232.00	
Gen Admin							
Brenda Pitcher	2,799.52	6,070.44	68.40	600.00	156.84	360.00	54,565.22
	2,799.52	6,070.44	68.40	600.00	156.84	360.00	
Code Enforcement							
Jason Morrison	2,298.81					360.00	39,151.27
	2,298.81					360.00	
Court Clerk							
Brenda Pitcher	213.45					-	3,622.95
Judge	-					-	
	213.45					-	
MMA							
Water Admin:							
William Braunig	4,327.78	2,693.04	93.60	600.00	156.84	360.00	76,937.90
	4,327.78	2,693.04	93.60	600.00	156.84	360.00	
	20,859.88	27,419.40	228.60	3,000.00	784.20	2,952.00	
Water Dept:							
Kenneth White	2,990.92	5,958.48	68.40	600.00	156.84	360.00	57,675.09
Josh Pitcher	2,145.88	5,067.96	37.80	600.00	156.84	360.00	42,529.72
Theron Dobson	2,134.50	4,662.36	30.60	600.00	156.84	360.00	40,425.30
Dike Hayes	2,145.88						37,423.96
Tyler Medrano	2,367.87	4,662.36	30.60	600.00	156.84	360.00	44,189.59
	284.60						
PT-3 movers	12,069.66	20,351.16	167.40	3,000.00	784.20	1,800.00	
Total MMA Benefits							
	16,397.44	23,044.20	261.00	3,600.00	941.04	2,160.00	
Total Benefits for City and MMA							
	37,257.32	50,463.60	489.60	6,600.00	1,725.24	5,112.00	

PROOF OF PUBLICATION

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PRINTED COPY OF PAGINATED
PROOF OF PUBLICATION

Case Number / Title of Legal Notice:

BUDGET

I, Steve Coulter, of lawful age, being duly sworn upon oath, deposes and says that I am the Publisher of Minco-Union City Times, a weekly publication that is a "legal newspaper" as that phrase is defined in 25 O.S. § 106 for the City of Minco, for the County of Grady, in the State of Oklahoma, and that the attachment hereto contains a true and correct copy of what was published in said legal newspaper in consecutive issues on the following dates:

INSERTION DATES:

June 6, 2024

PUBLICATION FEE: \$ 90.30

(Signature)
Steve Coulter, Publisher

State of Oklahoma
County of Grady

Signed and sworn to before me this 14 day
of June, 2024.

(Signature) Notary Public



My Commission expires: July 26, 2024
Commission# 12007015

(Pub. Thurs., June 6, 2024)

CITY OF MINCO COMBINED BUDGET SUMMARY FY JULY 2024 - JUNE 2025

	GENERAL FUND	SPECIAL REVENUE FUNDS	ENTERPRISE FUND	TOTALS
ALL BUDGETED FUNDS:				
BEGINNING FUND BALANCE - ESTIMATED	\$ 1,889,784	\$ 510,837	\$ 1,335,641	\$ 3,736,262
RESOURCES:				
TAXES	852,000	-	-	852,000
INTERGOVERNMENTAL	27,500	16,000	-	43,500
CHARGES FOR SERVICES	-	14,000	1,133,400	1,147,400
FINES & FORFEITURES	270,700	-	-	270,700
INTEREST	12,000	10,600	8,500	31,100
DONATIONS	-	2,000	-	2,000
MISCELLANEOUS	43,000	20,300	12,000	75,300
GRANT REVENUE	-	-	2,100,008	2,100,008
LICENSES AND PERMITS	1,400	-	-	1,400
LOAN PROCEEDS	-	-	3,000,000	3,000,000
TRANSFERS IN	84,000	-	412,500	496,500
TOTAL RESOURCES	1,290,600	62,900	6,666,408	8,019,908
TOTAL AVAILABLE FOR APPROPRIATIONS	3,180,384	573,737	8,002,049	11,756,170
APPROPRIATIONS:				
GENERAL GOVERNMENT	269,169	-	-	269,169
POLICE	420,867	-	-	420,867
FIRE	20,400	-	-	20,400
PARKS	82,000	-	-	82,000
MUNICIPAL COURT	18,210	-	-	18,210
CODE ENFORCEMENT	58,767	-	-	58,767
FIRST RESPONDERS	1,200	-	-	1,200
PLANNING COMMISSION	2,000	-	-	2,000
STREETS	-	19,500	-	19,500
CEMETERY	-	28,200	-	28,200
ARMORY	-	4,982	-	4,982
MMA ADMINISTRATION	-	-	558,569	558,569
WATER TREATMENT	-	-	3,648,019	3,648,019
SEWER	-	-	2,350,078	2,350,078
MMA OPERATIONS - SANITATION	-	-	241,000	241,000
TRANSFERS OUT	412,500	-	84,000	496,500
TOTAL APPROPRIATIONS	1,285,113	52,682	6,881,666	8,219,461
ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED	\$ 1,895,271	\$ 521,055	\$ 1,120,383	\$ 3,536,709

A public hearing on the FY 24/25 City of Minco budget will be held at 6:00 pm on June 14, 2024 at the Minco City Hall for the purposes of discussing and developing the City budget for the fiscal year beginning July 1, 2024. The public hearing is open to the public and citizen comments on the proposed budget will be welcome. A copy of the proposed FY July 2024 - June 2025 budget is available for review in the office of the City Clerk.